

Minutes from FoAGM Steering Committee Meeting – Oct 28, 2003 – Approved

Present: John Bartenstein, Andrea Golden, Don Miller, Sandra Ruggiero, Mike Tabaczynski, David White.

1. Next Meeting Date: Tuesday Nov 18 @ 7:30 PM.
2. Recent Events:
 - a. The meeting with the Arlington Selectmen on 10/27 asking for support on the trail grant proposal went well. They would like us to provide a draft letter.
 - b. The walk on Sunday 10/26 was very well attended with over twenty people in spite of the damp weather. There were some new faces too.
 - c. The high school students from Waldorf had a very successful first session with the first graders at Brackett.
3. Previous Minutes:
 - a. The minutes of Sep 19 were approved.
 - b. The minutes of Oct 21 were approved with a minor change.
4. Arlington Land Trust Meetings:
 - a. The ALT Board meets on Tuesday Nov 4. David & John plan to attend to discuss and finalize the fiscal sponsorship agreement.
 - b. The Annual ALT meeting is on Monday Nov 17 and they would like representatives from FoAGM to talk about our activities and plans. Mike and probably Sandra will be able to do so. But everyone is welcomed to attend.
5. By-Laws: We discussed the proposed versions of the by-laws and approved the shorter version. Copy attached to these minutes.
6. Terms of Current SC Members: The terms of the current SC members officially commence today (10/28/03). This means that following the by-laws their terms will all expire on May 31, 2006. Anyone can of course leave earlier.
7. Official Notebook: We agreed to keep an official notebook of minutes and other important documents such as the by-laws and agreements with other organizations.
8. Fiscal Sponsorship Procedures: We discussed and agreed upon a few changes in the Fiscal Sponsorship Procedures with ALT for the FoAGM Fund. Brian Rehrig over the phone agreed with our changes. We then approved these procedures as modified. Copy attached.
9. Fiscal Sponsorship Agreement: We reviewed and approved the Fiscal Sponsorship Agreement with the ALT as modified after our previous meeting. Copy attached.
10. Officers: We appointed the following officers to serve until May 31, 2004:
 - a. Chair – David White,
 - b. Fiscal Coordinator – Mike Tabaczynski.
11. Fiscal Sponsorship Authorization: We authorized our Chair to execute the above approved Fiscal Sponsorship Agreement and Procedures with ALT.
12. Publicity: Kevin Knobloch of ALT would like to put together a press release regarding the Fiscal Sponsorship Agreement. Don will work with him on this.